

## **Salinas High Music Association**

Minutes October 8, 2018

Members present: Kim Eads, Teresa Johnson, Juan Moreno, Gilberto Oros, Maria Ortega, Cecilia Rotharmel, Claudia Rogel, Michelle Smitherman, Elaine Vrolyks, Diane Walker, Ann Wintermantel

Member absent: Araceli Meskus

Also present: Marilyn Dorman

Claudia Rogel called the meeting to order at 6:40 PM. The meeting was held at Elaine Vrolyks' house. Elaine served snacks and beverages before the meeting. The minutes from last meeting were read. Cecilia Rotharmel said there's a correction on the choir donation: it is \$90 and not \$9. Cecilia made motion to accept the minutes as corrected. Maria Ortega seconded. All approved.

Marilyn Dorman gave the Financial Report. Total income for month of September was \$14,710 most of it from caramel apples and net income of \$5,370.96. There were no scholarships paid out in September. There's discretionary unrestricted funds of \$245,503.41. Teresa Johnson said she has about \$300 band shoe money to turn in. Elaine asked where in budget does the choir uniform cleaning goes under? Marilyn said in the choir budget there's \$6,000 for uniform cleaning, buying and repair. Claudia asked about instrument repairs. The band practiced in the Pit during rain and her daughter's flute got ruined. Maria said her daughter's instrument also got ruined by the rain. Marilyn said SHMA no longer own the instruments even though we bought them. A few years ago, principal at SHS told SHMA that all the instruments belong to the school district. Let the school district repair their instruments. Teresa said that last year another school borrowed our large instruments for concert in PAC. They broke the large, new marimba and it's still not fixed so it can't be played. Cecilia made motion to accept the Financial Report. Michelle seconded. All approved.

The Audit Committee (Araceli Meskus and Michelle Smitherman) did the audit of the books. They looked at financial records –reviewed all payouts, all deposits and federal tax payment for the period July 1, 2017 to June 30, 2018. Michelle said the records are in good order and can file the federal tax returns. Cecilia made motion to approve the federal tax returns. Michelle seconded. All approved.

Marilyn said the bank told her that she can't do so many cash deposits or else the bank will flag SHMA account and charge extra fees. So we need to change the type of checking account. The easiest way is to keep a bigger balance in checking account and not use the money. We need \$6,000 in there at all times and to do that we need to take money out of investments. Teresa made motion to put \$6,000 into checking account from investments. Ann seconded. All approved. Ann made motion that both Marilyn Dorman and Teresa Johnson can talk to the financial adviser and bring information back to the Board for Board decisions. Michelle seconded. All approved.

There were no teachers at the meeting. Cecilia gave the choir teacher report for Michelle Boulware. On September 30, one set boys quartet and two sets girls quartets performed at Community Church of Monterey Peninsula in Carmel. It was an hour concert and they invited the older gentlemen and ladies to join in singing. Sixteen SHS students auditioned for Honors Choir and eleven made it: Grace Vasher, Sophia Rotharmel, Tatiana Magdaleno, Romvaldo Ibarra, Jason Oragna, Elizabeth Shwaiko, Ben Reyes, Melody Neely, Finn Ghinn, Kyndle Choates, and Rocko Saldana. The performance is November 15 - 17, 2018 in San Mateo. Later in October there will be CCS Honor Choir auditions with performances in January 2019.

Teresa gave report for Micah Cabaccang, band teacher. There was a new student transferred from Monterey High School but she appears to have dropped band. There's now another new student, tuba player, transferred from Greenfield. There's 92 kids in Marching Band. Color guard has 15 members and three of them are boys.

Cecilia gave the choir fund raising report. The Myo frozen yogurt fund raiser got extra money so it's up to \$149.48. The Tupperware fund raiser got \$706.40. Next week, Tuesday, October 15, there's fundraiser at Wendy's near Costco. It's from 4 -6 PM and does not require flier. Cecilia will be there entire time.

Teresa gave the Scrip fund raise report. She has not been able to meet with Kathy Genasci. There's not much activity on it. The cost of shipping the actual plastic cards is a lot, almost as much as face value of the cards. There's no shipping fee with e-cards so that might be direction to go. But with Christmas coming, there might be more business in the cards. So right now, Kathy is still handling Scrip.

Gilberto Oros gave the website report. The Salinas High Music website is up and running. Gilberto is ready for more contents like upcoming events and fundraising. Theresa said it's very pretty and colorful. Gilberto wants to put pictures on website on rotating basis. Ann said we have both ".org" and ".com" and need to have both names since some parents only go to the ".com" and not check other. Ann said the website need to have the SHMA mission statement. Ann is using MailChimp to send emails to lots people. She sent email out last night as trial via MailChimp for update information on students' classes and grade level. She thinks MailChimp could be used by several people to send out emails for specialized stuff.

The poinsettia fund raiser is being chaired by Janette Yhip (Alex's mom). Karen Mitchell had sent email to Maria Ortega and Juan Moreno (and no one else) asking for volunteers. The sale is from Thursday, October 18 – Friday November 9. Marilyn said that she is leaving on November 10 and that does not give her much time to take care of money. The poinsettias will be delivered the Tuesday after Thanksgiving.

Michelle gave the caramel apple fundraiser report. The apples come October 12. Both Elaine and Cecilia said there's no problem with Homecoming; they set up tables outside room for apples pick-ups. Almost every choir student participated but few band students participated. The choir got over \$3,900 profits and jazz choir got about \$992. The band only made about \$1,000. Michelle said they need volunteers at noon to help organize the apples and get them ready for pick-up on Friday October 12.

Teresa said the Budget Policy for trips need to be tear down and re-do due to the decisions from last month going from individual student fund raising to group fundraising.

Cecilia said students with positive balances on their accounts from previous years should get to keep money for their own use. The group account only started this year, September 2018, with the caramel apple fundraiser. Kids need to use their individual accounts this year and no roll-overs of funds. Maria will check if any students have any money left in their accounts. It's not fair to change rules half-way through – they think they have money fund raised and to be told, no, that money now belongs to the group. We will make decision on student accounts next month.

Teresa gave Air Show report. It was great and we're doing it again in March 2019 with the Blue Angels. SHMA will be there to fund raise. It'll be March 23 and 24, 2019. It won't interfere with our spring Motown concerts fundraisers scheduled for March 7 and 9, 2019.

Peggy Carroll was not at meeting to talk about Washington Middle School Music funds. There's still vacancy in SHMA Vice-presidency. There were no volunteers.

Ann had sent email out about new, one time fundraiser opportunity with Levy Golf. They are doing the food booths at Pebble Beach for the US Open golf tournament, June 10 -16, 2019. It involves a lot of co-ordination, time, and possibly car pooling for the volunteers. Also not sure if this is an adult only or students can volunteer also. More information is needed before decision can be made.

Ann also reported on the PayPal devices that reads credit cards with chips. It was about \$50 for two devices. It would be used at concerts, fundraisers, and might be used for parents paying for big trips (and include 3% fee). We could not make the PayPal profits purchase the devices. Cecilia made motion for Ann to buy two credit card chip devices from PayPal. Michelle seconded. All approved.

Kim Eads said someone need to talk to the security and girls at the table at the Pit entrance. They stopped everyone including band parents, and told them that they need to pay to go in. Teresa said that she knows that Robert and his wife, drummer Dylan's parents, had to pay and did pay to go into the stadium. Ann said maybe someone should talk to Patty Lamar and tell her to tell security and students that "band moms" can go in and out multiple times helping with the band.

The next meeting is November 12, Veteran's Day Holiday, so no school and school closed. Another meeting place is needed. Some people did not like Fosters Freeze because of "sticky tables" and too noisy. Marilyn will not be at meeting; she'll still be on her trip. Change of date would not work for several people. Date of meeting will stay November 12, location TBA.

Meeting adjourned at 8:35PM.

Respectfully submitted,  
Diane Walker