

Salinas High Music Association
Minutes July 8, 2019

Members present: Kathryn Albers, Kim Eads, Teresa Johnson, Cecilia Rotharmel, Diane Walker, Michelle Wells

Members absent: Brienne Barrows, Debie Conway, Araceli Meskus, Gilberto Oros, Claudia Rogel

Also present: Marilyn Dorman, Jeff Lind, Micah Cabaccang, Genesis Cabaccang, Mary Helen Cabaccang, Mario Cabaccang, Emily Rotharmel, Sophia Rotharmel, John McDonough, Ona McDonough, Ashley McDonnell, Kevin McDonnell, Becki Ross, Tristan McDonnell, AJ Albertson, Robanae Taber, Jane Keyster, German Rosas, Cayenne Denny, Lucia McDonough, Quinn Ross, Sue Martinus

Teresa Johnson called the meeting to order at 6:50 PM. The meeting was held at Sunrise Villa, 1320 Padre Drive, Salinas. Teresa welcomed all the students and parents and introduced the two newest board members, Kathryn Albers, her daughter is in band, and Michelle Wells, her daughter is in choir and color guard. Tristan McDonnell, student and second drum major, gave speech about benefits music and especially band. The minutes from last meeting were read. There were no additions or corrections. Cecilia Rotharmel made motion to accept the minutes. Kim Eads seconded. All approved.

Marilyn Dorman gave the Financial Report and also said that we need an Audit Committee to do an internal audit of the books. Kim and Cecilia volunteered to be on Audit Committee. Date TBA.

The Financial Report is for the month of June which is the end of the fiscal year. It is a preliminary report because not have all the bank statements. We are short \$12,000 for Administration. The choir accompanist went over budget but, for the year choir is in the positive. Band is short \$111 but it's in good shape; there's \$1,000 donation added in already. The year ended \$4,384 in hole but once the endowment money is added, it comes out in positive. There's total assets \$551,547 with restricted funds \$356,100 and unrestricted funds \$195,447.

Kathryn Albers asked why band is in financial hole. Marilyn said band did not do as much fund raising as choir even though band did the mattress fund raiser and choir didn't. There was question about scholarship money. Teresa said the special scholarship is a one time scholarship from Tom Reich who wanted to honor his mother who passed away. She taught at Salinas High School. The regular Salinas High Music scholarship is given to qualifying students – four years in music program, GPA 3.5, write essay and perform in senior recital-- but they have to apply for it. It is not automatically given out. The money is sent to the college/university and not handed to the student. Kim Eads made motion to accept the June Financial Report as presented. Michelle Wells seconded. All approved. There was question whether there is a written financial policy and whether it is public. The answer is “yes” and it's available upon request.

Marilyn presented the 2019 -2020 financial draft budget. There were no questions. Kathryn made motion to accept the draft budget as presented. Cecilia seconded. All approved.

Micah Cabaccang, instrumental teacher, gave the teacher report. He and ten band kids just came back from the leadership camp in Santa Barbara. Micah plans to use the \$1,000 donation from the credit

union for the band competitions. The invitational band showcase is on October 19 and he has asked Patty Lamar for suggestions/ help on concessions. Per person admission charge is \$5 and schools' bands get in free. The Pit is free but we have to pay the janitors. This is just an exhibition, no judging. Kathryn asked what's the benefit for the band going to competitions. Micah said it's something for kids to work for besides just football games. It exposes students to what high quality shows can be. The mandatory band parents informational meeting is Wednesday, August 14.

Cecilia gave the choir report for Michelle Boulware, choir teacher. The Choir mandatory parent information meeting is August 20.

Jeff Lind, color guard coach, gave his report. The color guard have done a lot this summer. He is not a SHS coach so color guard can only practice at SHS when Micah is present. They are practicing with rifles as well as flags. The kids are buying their own equipment. Jeff is looking for new color guard outfits. Jeff said outfits are \$80 -\$90 each but he's willing to get \$20 cheap ones. Discussion about cost of uniforms.

Teresa gave Scrip report. It's slowing moving along. Cecilia has some actual hard plastic cards in inventory. A lot of users use PrestoPay to re-load their cards electronically, sorta like PayPal. Kathryn said we need to check if in by-laws or policy that Scrip can be considered donation and not refund to purchaser.

Cecilia does the Facebook postings. She puts information she's given and posts pictures and videos. Kathryn says there's problem with putting volunteer sign-ups for rodeo or any other fundraiser on Facebook. Facebook is public and the sign-up sheets on Facebook have students' full names, phone numbers, email addresses and shifts to be worked. Anyone can asses them and that's privacy and identity issues. Kathryn says there should be guidelines, parameters and procedures for official SHMA social media. Pictures and video need parents' release. There can be legal liabilities. Kathryn said parent communication can also use other forms of social media besides Facebook and the website.

The Rodeo is this coming week and we have fundraiser which brings in \$3,500. We have hard time getting adults to help. Juan Moreno will co-ordinate kids and shifts; he did it last year after taking over from Karen Mitchell. There has to be more than one adult there so he needs adult help. We are in VIP tent serving food and busing tables. This is for all days of the Rodeo – Wednesday through Sunday. Question about how and where money is used from rodeo and air show fundraisers. Those two fundraisers goes to Administration to help pay drum coaches, color guard coaches and choir accompanist. Other fundraisers goes to groups. There's no longer fundraising for individual students due to the Williams Act. Discussion.

Two parents volunteered to be SHMA members. Sue Martinus has child in color guard. Kevin McDonnell has a son in band who is also the second drum major. Cecilia made motion to nominate Sue Martinus and Kevin McDonnell to the 2019 -2020 school year Salinas High Music Board. Kathryn seconded. All approved.

Officers for 2019 -2020 SHMA Board are presented. Michelle Wells made motion to nominate for coming school year 2019 -2020 SHMA Board officers

- President: Teresa Johnson
- Vice-President: Cecilia Rotharmel
- Treasure: Kim Eads
- Secretary: Diane Walker

- Immediate past president: Claudia Rogel

Kevin seconded. All approved.

Kathryn will get a lawyer to look over the SHMA by-laws to make sure it's up to date with current laws and re-do by-laws if needed. A committee was formed consisting of Becki Ross, band parent, Michelle Wells, choir parent, Sue Martinus, color guard parent, and Marilyn Dorman. Kathryn said she is not on committee but will contact lawyer to get it going.

Kathryn said we need independent CPA to look over books. It is something non-profits need to review periodically. Alan Stark, CPA, offer to look over books for fee \$340. Sue made motion to have CPA go over books for fee of \$340. Kevin seconded. All approved.

Teresa said the band need new band uniforms – the uniforms are old and some frayed. It will be dive into unrestricted funds. A research committee with input from Micah and students on what they want the uniforms to look like will report back to the Board the cost of 200 uniforms and designs.

Committee should also look into color guard uniforms. Jeff said that Band Shoppe might give us a discount if we order band and color guard uniforms together. Ona McDonough, band student Lucia's mom, and Jeff Lind, color guard coach, will be on committee.

Micah has list for band for equipment and stuff like batteries, wireless headsets, two drum major podiums at cost about \$12,000. Also, Frank from leadership camp is willing to come up to give clinic to kids on August 1 and 2 for \$3,000. These funds would come out of unrestricted funds.

Teresa said choir need dresses for 30 -40 incoming freshmen at \$90 per dress. The boys get to borrow tuxedos and pants that we already have. Girls have to buy dresses but if we have stock of dresses, then they can borrow them. The dresses get turn back in and store in one of storage cabinets. Funds would come from non-restricted funds. Choir also need new sheet music so they are legal and not have all these illegal copied sheet music.

Some fundraiser ideas are Mixed Bags, Butter braids or fireworks. Jeff said something like a “parent posse” program because we are cowboys. We sell cards for \$100 each like the athletic boosters' cards and you get into football games free and maybe get a music t-shirt or sweatshirt.

The band stuff for Micah and Frank's clinic all must be done before school starts. Kathryn made motion to take \$15,000 from unrestricted funds for Micah's \$12,000 band list and \$3,000 for Frank's clinic with three separate fundraisers to replenish the fund. Kevin seconded. Vote: 7 ayes, 1 nay. It passed.

Kevin made motion to transfer \$15,000 out of investments into non-restricted funds checking account. Kathryn seconded. It was approved.

Cecilia made motion to have \$4,050 for incoming freshmen choir dresses and \$2,000 for sheet music for choir taken out of unrestricted funds for total of \$6,050. Kim seconded. Vote:7 ayes, 1 nay. It passed.

Kathryn made motion to take out of unrestricted funds \$2,500 for color guard uniforms. Cecilia seconded. It passed.

Kevin amended his motion to transfer funds total of \$23,550 out of investments into non-restricted checking account. Kathryn agreed to second the amended motion. It passed.

The next board meeting is August 12, 2019, Monday, at 6:30 PM in SHS music building.

The meeting adjourned at 9:16 PM.

Respectfully submitted, Diane Walker