

**Salinas High Music Association**  
Minutes October 17, 2019

Members present: Kim Eads, Teresa Johnson, Sue Martinus, Kevin McDonnell, Ona McDonough, Cecilia Rotharmel, Diane Walker

Members absent: Brienne Barrows, Debi Conway, Araceli Meskus, Gilberto Oros, Claudia Rogel, Michelle Wells, Janette Yhip

Also present: Marilyn Dorman, Micah Cabaccang, Jeff Lind, Becki Ross, Genesis Cabaccang, Emily Rotharmel, Jalon Martinus

Teresa Johnson called the meeting to order at 6:40 PM. The meeting was held on Thursday, October 17, 2019, in the band room. The minutes from the September 14, 2019 board meeting were read. There are some corrections: Teresa said on last page in seventh paragraph from bottom: caramel apples and Salad Bowl Showcase profits go toward the band competitions and not "pay monies back that we used from non-restricted funds." Marilyn Dorman said on page two, fourth paragraph up from bottom, should have policies and procedures in sentence. Marilyn said that on page three in paragraph starting with her name, she did not say that choir pays for LaLa and the coaches are paid in department. Teresa said that she had said it and it was only a consideration and not policy. Kevin McDonnell made motion to accept the minutes as corrected. Kim Eads seconded. All approved.

Marilyn had emailed out the tax returns (form 990 and all supplemental forms). Ona McDonough asked does it look bad without an outside auditor to look it over. Marilyn said it's never been a problem. We do have internal audit committee look over the books. The tax returns are due November 15 and need Board motion to accept. Cecilia Rotharmel made motion to accept the tax returns as presented. Kevin seconded. All approved. Marilyn said the treasurer need to sign them; she is not a board member.

Marilyn gave the Financial Report. The month of September total income is \$4,662. The expenses, \$5,967, would be worse if not had gotten a lot of funds out of unrestricted funds. All the money is in from the caramel apple fund raiser and choir raised more than band. Band raised less than half what choir raised. Final figures will be in October report. There was discussion about possible causes for low participation and profits: senioritis, cheerleaders and elementary schools also fund raising with caramel apples. There was question about switching caramel apple vendor. Marilyn gave some reasons why after our first year of selling caramel apples through a local chocolate vendor, we switched to this particular vendor: orders not on time, wrong orders delivery, not right amount. Kim made motion to accept the Financial Report as presented. Kevin seconded. All approved.

Micah Cabaccang gave the band teacher's report. The band's first competition last weekend went well. We placed third out of three in group. Micah gave financial breakdown for proposed Disneyland trip. It totals about \$59,000 which does not include the kids' monies for food which is given back to them. It is with Discovery Buses, not school buses. It would be April 3 -5, 2020; we leave on Friday and come back on Monday. It is completely voluntary; no school days involved. Micah said the people helping for competitions: Daniel, Barry, and Miranda should be compensated. He is working on job descriptions and hours to be worked. There is football game next Friday, October 25, against Gilroy. No varsity football so the JV football game is moved back to 7:30 PM. Band will perform at JV football half time.

Cecilia gave the choir teacher report for Michelle Boulware. Thirteen students made it into the Regional Honor Choir: Jaqui Aguilar, Emma Buchanan, Kindle Choate, Elizabeth Hayes, Tahlia Magdaleno, Tiana Magdaleno, Melody Neely, Sophia Rotharmel, Elizabeth Shwaiko, Remse

Pamintuan, Rocko Saldana, Grace Vasher, and Seth Young. It will be November 23, 2019 in San Mateo. On January 20, 2020 is the CCS Honor Choir; it will be at Santa Cruz High School. Ms Boulware will know who made it into CCS and Western Division in about two weeks. Western Division will be in Utah in March 2020. Two kids, Elizabeth Shwaiko and Kyndle Choate, made it into Nationals which is in Florida in two weeks. Choir fundraisers so far this year:

- Wendy's Sept \$260.50
- Wendy's Oct \$266.00
- Tupperware \$381.02
- MYO Oct \$49.40
- Mt Mike's Oct \$77.52 plus \$100.00 donation from Mt Mike's

There is a choir fund raiser on October 23, 2019 at MOD pizza at 1816 N. Main St, Salinas.

Jeff Linda gave the color guard coach's report. The color guard came in second in the auxiliary part of the competition; only two points behind first in auxiliary. They got lots compliments on their program at the competition. Jeff liked having Daniel and Miranda helping the color guards for competitions and felt they should be paid.

Teresa gave the Scrip report. Some new parents signed up. There will be big blast for Scrip sign ups. There's no card shipping during Christmas break so plan ahead if want them for gifts. Teresa talked to Gilberto Oros about website – take down old fund raisers like Tupperware and put up new ones like poinsettias. The Mixed Bags fundraiser is done. All profits go back to unrestricted fund per motion made by Kathryn Albers.

Janette Yhip is chairman of poinsettia fundraiser. Money Is due November 6, 2019. Poinsettias will be delivered to school on Tuesday, December 3, 2019 for pick up after school lets out. The color guards will do the poinsettia fundraiser also.

There's no delivery date or time for the caramel apples.

Kevin said the trailer is painted. The painting was all donated. Then the plastic wrap with the logo and designs gets put on and it's done. Teresa and Ona said one of parents named David, teaches wood-shop at the prison; he said they will do work for free like building shelves for trailer.

Teresa said new member orientation packets are put into PDF bundle so anyone can assess it. If there's any questions then we can get together in meeting.

Teresa said we need an adult to supervise the YouTube channel before anything can be sent out. Tristan McDonnell, a student, is ready to send out images, videos.

Emily Rotharmel was thanked for doing all the posters and fliers for Salad Bowl band showcase fundraiser. Each high school have their school colors on the posters and fliers sent to them.

Teresa said the new attorney, Paul Guillon, said the SHMA by-laws compared to other same type of non-profits, looks okay and only need a few grammatical corrections (like periods and commas) and a few miss-spellings. He is working pro bono (free). He will get it back soon to the by-laws committee. The committee consists of Sue Martinus, Michelle Wells, Becki Ross and Marilyn Dorman.

Teresa said a donation reduced cost of the pep band jackets. Jackets come in a packages of three of

same size. There are some leftover jackets and adults want to buy them. If students want to keep jackets then they pay for it, otherwise the jackets are turn in at end of the year.

Teresa said the band/percussion showcase, the Salinas Salad Bowl, is October 19, 2019. Mark Dover emailed permission to put up posters as long as they're all down by Monday. Kevin had gotten photography paper cheap and he will be taking pictures at the Salad Bowl as a fundraiser. A team photo 11X14 cost \$15 (our cost \$4) and there's individual student pictures. Kevin will also do choir pictures. The school alarms are turned off at 8AM and that's when they're moving equipment, etc into the Pit. There'll be a taco truck, Kona Ice, pizza and doughnuts donated by Wenchell's.

Teresa said she needs the PayPal passwords for the credit card scanners. Marilyn does not deal with that. Ann Wintermantel might have it.

Cecilia read Michelle Boulware's itemized list to replace the choir's two broken speakers, cords, etc. for total \$1,995. Cecilia made motion to have \$2,000.00 taken from unrestricted funds for choir replacement speakers, cords, microphones, etc on Michelle's list. Kevin seconded. It was approved.

Teresa said the choir is having the choir showcase on January 29,2020. It'll be fundraiser for choir.

Cecilia said the next Board meeting on Monday, November 11 is Veterans Day so meeting be moved to Wednesday, November 13, and not Tuesday, November 12. There was no opposition to change; it was agreed Board meeting to be on Wednesday, November 13, 2019.

Micah said for their help for competitions, he wants to pay Daniel Algazy \$2,000.00, Barry Capioux \$1,500.00 and Miranda Trayford \$1,000.00. Diane Walker asked about the second color guard coach on budget for \$800 – who is that person? It's not Miranda; it's Alex Grims. Sue asked who these people are and how did Micah come up with the dollar amounts. Micah said Daniel has a degree in visual performance and helped a lot with color guard program. Barry is middle school music teacher at San Benancio Middle School and coaches brass sectionals. Miranda is very enthusiastic, helps the color guard a lot and is certificated teacher at SHS. Micah said he based it on the going rate based on how much Rudy Quincy, first drum coach, gets paid and how much time here and degrees they have. Discussion. Marilyn said that's not actual amount they will get – there's taxes and she needs paperwork before they're paid. Micah agreed amounts are before taxes. Ona McDonough made motion to compensate Daniel \$2,000, Barry \$1,500, and Miranda \$1,000, all the amounts pretax . Sue seconded. Vote: ayes: six; abstain: one.

There was motion to adjourn. The meeting adjourned at 8 PM.

Respectfully submitted,